



*The Leader in Records Management Software*



Leading-Edge Software

Superior Service

24/7 Support

**TOTAL**  
Solutions





DHS Worldwide was founded as a custom software firm in the early 1990's. Today, our clients include many large corporations and governmental agencies. DHS Worldwide continues to provide custom software services to an always-growing list of impressive clients. Since 1995, we have released three new 32-bit Windows® editions of our Total Recall™ Records Management Software. Each of these three editions targets a unique segment of the records management market. In addition to Total Recall, the industry standard in automated records management software, DHS Worldwide offers a full range of other software solutions such as warehouse management, self-storage management, asset tracking and custom-designed applications.

## *Flexibility is the Key*

"Flexible software is the key to our success. We believe that our software should be configured to match your operations. Clients should not have to modify their processes in order to use our software.

Likewise, our interfaces are intuitive and easy to use. We realize that efficiency is a big part of any software solution. That is why we strive to make each and every function in our software as efficient as possible. Our clients are more profitable and competitive in their markets when they complete tasks quickly with minimal effort."

— Steven J. Hyman, President, DHS Worldwide

"Having spent five years in both the operations and information systems divisions of one of the largest commercial records centers in the nation, I know the importance of prompt and accurate technical support. The software systems are the lifeline of an active records management company. That is why we strive to answer every call correctly, without delay. Our internal systems are designed to keep us focused on these goals."

— Deb Milner, Manager, Technical Support

## *We're here for you — 24/7!*

DHS Worldwide has a reputation in the industry for superior technical support. To ensure the highest level of customer satisfaction, DHS Worldwide utilizes a sophisticated, computerized system to monitor and track all technical support calls. Well-trained, courteous, professional support representatives are willing to help with any questions — *24 hours a day, 7 days a week.*





## State-of-the-Art Functionality

### Change your Software — Not your Operations

Total Recall Records Management Software products are the most complete, easy-to-use solutions available — designed to adapt to the way you operate. Total Recall has become the industry standard because you don't have to modify your business processes to match our software — the software virtually merges into your existing operations.

### Tailored Solutions for Optimal Performance

#### TOTAL RECALL CORPORATE

Designed for corporate and governmental organizations that need to manage records and information internally.

#### TOTAL RECALL COMMERCIAL

Developed for commercial and corporate records centers that need to manage records and information from centralized facilities.

#### TOTAL RECALL SQL

Engineered as an MS SQL enterprise solution for commercial and corporate clients that need to manage large quantities of records and information. This product performs well over a wide-area network.

### Advanced Capabilities

*All Total Recall Records Management Software products offer a full range of advanced features including:*

- Comprehensive bar code functionality
- Web Server Modules
- Advanced indexing management features
- Record retention and record series management
- Sophisticated billing functions in both the commercial and SQL editions
- Superior query builders, reporting functions, and custom reporting tools
- Scan On Demand™ and Digital Imaging



#### Web Server

The Total Recall Web Server Module enables your customers to access their records information 24 hours a day, utilizing a standard Web browser such as Microsoft Internet Explorer™. This service can be used simultaneously by an unlimited number of clients and requires no special programs installed at their location. Utilization of the Total Recall Web Server increases customer satisfaction and management productivity resulting in lower costs and better returns.

#### Scan On Demand™

Scan On Demand is fully integrated with our Total Recall Records Management Software. This module allows you to digitally scan and deliver documents in minutes. You can instantly transmit the electronic digital file directly to your customer using a secure Web connection. Alternatively, your clients can make requests and view electronic images on-line utilizing Total Recall's Web Server module.



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